

Lancaster School District
Advancement Via Individual Determination (AVID) Site Chair
Expectations and Responsibilities

The mission of the AVID Program in Lancaster School District is to build access to career and college readiness skills and behaviors for underrepresented students within the Lancaster School District.

The AVID Site Chair's role is to model, support, facilitate, and engage site staff in school wide implementation of AVID strategies.

Expectations and Responsibilities:

1. Under the direction of site administration, the AVID Chair will support the AVID Site Team to Develop AVID site goals in line with the district goals for the AVID program.
2. Work with the site administration to incorporate the site team plan into the School Plan for Student Achievement.
3. Provide ongoing communication of site goals to staff.
4. Assist in monitoring the AVID program.
5. Under the direction of site administration, support the implementation of site AVID strategies and the site team plan.
6. Provide training of AVID strategies at the school site.
7. Attend regularly scheduled (monthly) district level meetings.
8. Under the direction of the site Principal, work with the site team to complete site AVID Assessments (CCI).
9. Collect, upload, analyze, and communicate AVID data to school sites (to include but not limited to implementation data, CCI, and site demographic data).
10. Under the direction of site administration, identify appropriate training for school site members to attend aligned with school AVID site team goals.
11. Acts as a liaison between the site team, administration, and Director of Special Programs.
12. Correspond with parents, students, and staff regarding AVID implementation.
13. Coordinate at minimum, one AVID Family Night.
14. Performs other related duties as assigned.

The AVID Site Chair will receive a \$2,000 stipend. One-half of the pay will be issued in January and the remaining half will be paid in July.